



Data Protection Policy

(created September 2020)

OUR POLICY

Brandon Netball Club is committed to complying with data protection law and to respecting the privacy rights of individuals.

This Data Protection Policy ("**Policy**") applies to all our members. It sets out our approach to data protection law and the principles that we will apply to our processing of personal data. The aim of this Policy is to ensure that we process personal data in accordance with the law and with the utmost care and respect.

If at any time you have any queries on this Policy, your responsibilities or any aspect of data protection law, seek advice. Contact Data Protection Lead at brandonnetball@gmail.com

Brandon Netball Club:

- must have legitimate grounds for collecting and using the personal data
- will not use the data in ways that have unjustified adverse effects on the individuals concerned
- will handle people's personal data only in ways they would reasonably expect
- will not do anything unlawful with the data
- will be clear from the outset about why data is collected and what the intended use is
- will ensure that if the club wish to use or disclose the personal data for any purpose that is additional to or different from the originally specified purpose, the new use or disclosure is fair
- will only hold personal data about an individual that is sufficient for communication within the club regarding netball matters
- will not hold more information than is needed for that purpose
- will take reasonable steps to ensure the accuracy of any personal data that is obtained
- will ensure that the source of any personal data is clear
- will carefully consider any challenges to the accuracy of information
- will consider whether it is necessary to update the information
- will only retain personal data for the current and previous season
- will securely delete information that is no longer needed for the purposes of club business
- acknowledges that any member has a right of access to a copy of their personal data held by the club;
- acknowledges that any member has a right to object to processing that is likely to cause or is causing damage or distress.